

**Mississippi Dietetic Association
Board of Director's Meeting Minutes
April 1, 2009**

Meeting called to order by Brent Fountain, MDA President at 10:01 a.m.

Introductions of those present.

Quorum Established:

Attendees: --See attached Attendance and Report Code Spreadsheet

Minutes from January 30, 2009: **Code: 401090104**

Discussed: no corrections noted.

Motion to accept minutes as presented by: K. Lewis

Motioned 2nd by: S. Triggs

Motion carried

Treasurer's report presented by Elise Smith for Heather Crawford, Code: 401090401

Current assets: \$86,903.06

President's report presented by Brent Fountain, Code: 401090201

President elect's report Code: See minutes on MDA FNCE below

ADA Delegate's Report (Elise Smith):

E. Smith has been participating in House of Delegate's meetings held electronically. She reported this has saved ADA a great deal of money and the meetings are very good. She suggested MDA may wish to investigate doing meetings via webinar in the future. B. Fountain reported conference call BOD meetings have saved MDA a lot of money as well and that webinars may be an option in the future.

Creative Committee Report presented by Jacinda Roach, Code: No report

COER chair-elect report Code: no report

COER chair report Code: presented by Rebecca Kelly, Code: no report

Public Policy Coordinator report by Karen Lewis, Code:

See MDA Public Policy Workshop discussion under old business below.

Nominating Committee report presented by Christy Chain, Code: See MDA Ballot, MDA Awards, and Council of Advisors discussion under old business below.

Diet Manual Update report, Kim Brazack, Code: verbal report see old business below.

Mississippi Chronic Illness Coalition Liaison Report, Urmila Mota, Code: 401090301

Old Business:

MDA National Nutrition Month/RD Day: B. Fountain brought the proclamations signed by Governor Barbour for BOD members and guests to view.

MDA Public Policy Workshop, Feb 8-10 Results: K. Lewis reported that the workshop was held via webinar format. She reported that the format got mixed reviews b/c it is hard to get out and meet the congressmen in this format. Attendees were to go to their local congressional offices when they are on recess. Also MS had to have several locations rather than a central place. Some locations had to be rented as well. In future it might be best to have it in a central location in a “meeting” format. She reported that this afternoon there will be a session for people who are interested in going to meet with their congressmen and how “lobby” at the grassroots level.

B. Fountain reported that the attendance in Starkville was low on Sunday, but better on Monday. He also reported that the format was challenging b/c of the length of time watching a screen. There was little interaction between attendees and presenters due to format. However, this was a large cost-saving for ADA and allows students to attend at a lower cost than traveling. E. Smith noted that recommendations regarding this should be forwarded to ADA. She reported that the webinar format for HOD works well b/c it is done in segments.

K. Lewis noted that it is being discussed that a shorten meeting may be held in the fall after new presidential appointees have taken office. This meeting would be held in Washington, D.C. so that visits to capital hill by state delegations can take place. K. Lewis would like to be able to identify people willing to go to capital hill later in the year at the conclusion of today’s session (including students).

E. Smith noted the good work that ADA has done in getting notices to members to write/call congressmen about upcoming legislation. K. Lewis has been forwarding the emails to the Mississippi Dietetic Association members. ADA has a website that facilitates the process with a form letter. By providing the zip code the congressmen for that area can be located.

Results of the 2009 MDA Ballot: C. Chain reported on newly elected officers. President Elect: Pam Roberts, Secretary: Diane Tidwell, Delegate: Carolyn Bailey, CPI chair-elect: Veronica Martin, COER chair-elect: Emmy Parks, Michelle Lee.

Results of MDA Awards/Selection Process: C. Chain reported that scoring tools have been completed for assisting with the selection of award winners and these were used for the first time this year. Outcome of selection process: Outstanding Dietitian: Brent Fountain, Recognized Young Dietitian of the Year: Lee Pickard, Emerging Leader: John McPherson; Magnolia Award: Dr. Annette Low.

Voting was down about 40% this year. Several suggestions were made regarding how to increase voting next year since this was the first year it has been done online. Postcard reminders with directions may be helpful. Also could contact ADA to see if a link to the

MDA page could be placed on the ADA website (when ADA ballot is up on website) to remind members to vote for MDA officers/awards.

Update on Council of Advisors: 2 seats coming up this year: Community Nutrition: Sandra Davis, who is eligible to serve one more term, and Licensed Representative: Dr. Lee Rogers, who is eligible for another term, but may not be interested in serving. E. Smith volunteered to ask him if he still wants to serve. C. Chain reported the nominating committee would like to suggest someone to serve who has been a Magnolia Award nominee/winner if he does not want to serve again. J. Roach reported that Dr. Annette Low might be interested in serving as the Licensed Representative. She will contact Dr. Lowe if Dr. Rogers does not want to serve another term.

MDA Diet Manual: K. Brazack reported that she updated the Nutrition Assessment chapter, Nutrition Support chapter and the Appendix. The Appendix is not quite finished. A price increase was instituted for printed copies due to increase in cost of binders and postage. She has developed a revised schedule for updating chapters and the instruction sheets requesting everything be placed in PDF format.

Discussion regarding ADA 2009 Leadership Institute: Still planned for June 11-14 in Dallas, TX. B. Fountain reported that Pam Roberts and Gina Wack will be going as representatives for MS. He has informed ADA that 2 people from MS will attend so that their places will be held. Names of representatives are due to ADA April 3, 2009.

Discussion of future communication with members: Need to follow up electronic communications with paper communications. If budgeted ahead of time, postcards with "save the date" announcements can be sent to members. The website is now being updated continuously and this helps some.

MDA Annual Meeting: S. Triggs reported that items can't be sold at Medical Mall so she will take bids and get in touch with the winners to get them their item. She can display the items but money cannot be exchanged at the Medical Mall.

G. Wack reported that there were a few glitches...Sysco arrived a day early. Registration is approximately 100, which is down 50% from last year. She recommended that some procedural changes take place to improve the meeting. One suggestion she made was to focus on one topic area in which MDA has expertise. B. Fountain also noted that perhaps MDA should partner with other organizations with similar interests and conduct one large meeting. This might require MDA moving the meeting time to a common time for all groups to participate. There would need to be a task force to look at this issue.

G. Wack suggested a retreat to discuss this issue along with updating the P&P manual. Also the president elect needs to have a planning committee and be informed of all the tasks to be done related to the meeting. K. Lewis suggested a group be formed to investigate having a combined meeting and/or a spring and fall meeting. Next the committee responsibilities for planning a meeting would need to be formalized and the manual of procedures be updated. C. Bailey also suggested webinars b/c there are people with high levels of expertise in their areas in the state.

Task Force: K. Lewis, P. Roberts, B. Fountain, G. Wack, C. Bailey, J. Roach, S. Triggs, E. Smith, E. Parks. There may be a need for a representative from other groups that plan meetings for the purpose of fund raising/CEUs.

New Business

Date for New Officer Training in May/June: Meeting needs to be changed from April 17, 2009 to give new officers attention needed to learn their roles. May 15, 2009 was chosen. The meeting will be held at the MDA office in Jackson from 9 a.m. to 3 p.m. E. Smith offered her home the night before for a “brainstorming” session among the officers.

ADA Membership Challenge: C. Bailey reported that 19% of MS members voted in the ADA ballot. She will send something out to membership after MDA annual meeting related to this as promotion in the state. She suggested a prize be given to encourage more members to vote in state election.

Meeting adjourned at 11:30 a.m.

Submitted by: Carol Connell, Secretary

**Mississippi Dietetic Association
Board of Directors
Called Meeting for Purpose of Selecting Alternate Attendees to ADA Leadership
Conference
April 3, 2009**

Present: Brent Fountain, Carol Connell, Jacinda Roach, Carolyn Bailey, Emmy Parks, Karen Lewis, Shelia Triggs, Gina Wack

Brent Fountain called the meeting to order at 11:00 a.m. He reported that G. Wack would not be able to attend the ADA leadership conference this year and that Pam Roberts (incoming president-elect) might be unable to commit to attending the leadership conference during the dates it is scheduled. He must submit the names of the 2 representatives from Mississippi to ADA by this afternoon.

Suggestion was made to approach other board members or potential future officers if two could attend this year. Potential attendees noted were Urmila Mota, Kim Brazack, Jacinda Roach, and Draughn McPherson.

After further discussion, the group agreed that sending the Emerging Dietetics Leader (EDL) would be an appropriate alternative. Jacinda Roach, a former EDL winner, has not attended the ADA leadership conference. If Pam Roberts cannot commit to attending the leadership conference, Draughn McPherson will also be asked if she can attend as this year's EDL.

Motion by Emmy Parks: In lue of the president-elect and/or president being unable to attend the ADA leadership conference, the Emerging Dietetics Leader will be asked to attend.

Motion 2nd by Karen Lewis

Motion carried unanimously

Meeting adjourned at 11:18 a.m.

Respectfully Submitted by Carol Connell, Secretary