

**Mississippi Dietetic Association
Board of Director's Meeting Minutes
May 15, 2009**

Meeting called to order by Brent Fountain, MDA President at 9:10 a.m.

Introductions of those present.

Quorum Established:

Attendees: --See attached Attendance and Report Code Spreadsheet

Minutes from April 1, 2009: **Code: 5150900105**

Discussed: no corrections noted.

Motion to accept minutes as presented by: K. Lewis

Motioned 2nd by: S. Triggs

Motion carried

Treasurer's report presented by Heather Crawford, Code:

Current assets: \$

Discussion of difficulty getting the monthly statement since Regions bought AmSouth.

President's report presented by Brent Fountain, Code: 5150900301

President elect's report Code: 5150900201

Gina Wack discussion the new regulation from CDR that DPD graduates may sit for the DTR exam without any supervised practice experience. She recommended the state association notify ADA or CDR that this policy is not in the best of the interest of the profession. Discussion followed related to how this might impact DTR programs, who at ADA would need to be notified of this concern (House of Delegates, CADE...). K. Lewis suggested that grassroots movement needed to be the way to get this policy changed. G. Wack will draft a letter with input from B. Fountain, K. Lewis, L. Lambert that could be sent to districts and ask individual members to write letters to various branches of ADA. The focus needs to be the lack of requirement for 450 hours of supervised practice.

ADA Delegate's Report (Elise Smith) Code: 5150900613

Creative Committee Report presented by Jacinda Roach, Code: No Report

COER chair-elect report (Laurel Lambert)Code: 5150900501

COER chair report Code: presented by Rebecca Kelly, Code: No Report

Public Policy Coordinator report by Karen Lewis Code: No Report

Nominating Committee report presented by Kathy Yadrick Code: 5150900401 and see Advisory Committee report in Old Business below.

Diet Manual Update report, Kim Brazack, Code: verbal report see old business below.

Old Business:

Mississippi Dietetic Association Annual Meeting: No financial information on meeting at this time. G. Wack reported that the evaluations of the meeting were positive overall. Only 2 people indicated they would be interested in helping to plan the next meeting. She also reported that the Dairy Council stated a trend in the future will be that no one physically attends meetings. She recommended a strategic planning committee be formed to look at issues and needs of the membership to determine other ways to make money for the state association. Webinars may be one avenue to deliver continuing education. K. Yadrick suggested contacting other states to see what they are doing. G. Wack suggested discussing issue with Katy Puffhouse at ADA FNCE next year to find out what others are doing. B. Fountain suggested contacting other associations in the state to coordinate meetings. Many associations have meetings in the fall which would necessitate MDA maybe waiting 18 months before the next meeting in order to partner with other associations within the state. K. Lewis reported that a strategic planning group met at E. Smith's last night and discussed many of these issues including offering one day focused content meetings across the state. Also a suggestion was made to ask the current webmaster to come to a board meeting and explain what capabilities the website she designed has that would allow us to offer continuing education and other activities. G. Wack noted that perhaps the webmaster could set up the website to allow members to register for meetings/events and therefore reduce the cost associated with Acteva doing this for us.

Council of Advisors: Two terms expiring this year, community nutrition Sandra Davis agreed to 2nd term. Dr. Annette Lowe agreed to serve as the licensed health professional.
Motion to accept these recommendations for two members of Council of Advisors by Kathy Yadrick
Motion 2nd by: Gina Wack
No discussion
Motion passed

Ethel Summerour Scholarship: B. Fountain reported that last year 500 dollars was added to the proceeds from silent auction to meet the 1500 dollar donation to ADA foundation. K. Lewis noted that in the past the districts were asked to contribute to the scholarship if they wanted to. Over time with new members, this practice has been forgotten. She suggested notifying the new district presidents about this along with other policies related to district operations. D. Tidwell asked if it was possible to increase the amount of the scholarship as this was the lowest amount given at a past ADA Foundation meeting. There was discussion that MDA donates 1500 dollars per year, but can only give 500 dollars. C. Bailey noted that a minimum balance needs to be maintained in order to keep the scholarship. S. Triggs suggested the ADA foundation be contacted to see what the balance is in order to determine if the amount can be increased. This year

the proceeds were. **The issue of the amount to be added to the proceeds from the MDA Silent Auction was tabled due to incomplete information on the exact amount of proceeds realized from the Silent Auction this year.**

District Attendance/Membership Involvement. There was discussion on the decrease in attendance at the districts, the geographic location of dietitians and the lack of opportunity for leadership building that proves personal advantages for young dietitians. Suggestion was made to offer leadership training and opportunities for younger dietitians that benefit them personally. S. Triggs suggested a committee be formed to develop recommendations and potential leadership building opportunities. There was discussion related to need to encourage employers to support RD leadership development in order to address attendance and involvement in the association. H. Crawford recommended a young dietitian accompany the person who goes to districts/employers to discuss this issue. There was also suggestion to create a state student association to involve them in a larger organization, perhaps give the University of program directors some money to select an outstanding student to send to a board meeting at the state meeting. Can also involve students in the BOD conference calls.

MDA Diet Manual: Kim Barzack reported that she has revised the update schedule and the manual will be back on track for updates by 2011. Orders for the diet manual are still outstanding so no report on money made on the manuals yet.

Update on ADA 2009 Leadership Institute: ADA is not providing any financial support for the state affiliates this year so MDA may be over budget if two representatives are sent. Discussion followed related to need for expectations for those being sponsored to return to state and provide workshops or serve the association in some capacity. H. Crawford suggest that communication with the membership to advertise the Institute is needed to that those outside the BOD will understand what it is. K. Lewis suggested an application process for future leadership conference attendees. She also suggested that MDA may want to sponsor a student attending the Institute in the future.

New Business

Motion by G. Wack to establish an ad-hoc committee consisting of President, President-Elect, CPI chair, and Membership chair and other interested volunteers to look at a combined meeting with other healthcare/nutrition-related associations. B. Fountain 2nd the motion.

Discussion: In the past this MDA partnered with the School Nutrition Association for an annual meeting and there were numerous exhibitors as well as attendees.

It was suggested to contact Alabama Dietetic Association (as well as other states) about their procedures for holding joint meeting with other groups.

Vote called

Motion passed.

Website: S. Triggs reported the website was down for a couple of days. She noted that Robin (webmaster) contacted her about the renewal of the contract. A password is required of the person whose name is on the contract in order to

access the renewal. She was assured that the website would stay up a few days in order to allow time to get the required documents to renew contracts, however the website was taken down. She noted that there is no one available in the executive director's office on a 5 day per week basis. In essence, MDA pays an executive director for a part-time effort.

Kim Barczack also reported difficulty getting CDs for the diet manual through the current person responsible for this, which is contacted through the executive director's office. K. Lewis noted that the contract needs to be reviewed for statement that specifies the amount of time expected to be devoted to the association. Currently the contract specifies financial oversee rather than time allotment to the association. B. Fountain noted that J. Wisnoski has reported the number of calls in to the MDA office has increased over the last few years.

Policy/Procedure for fees to approve continuing education hours. These need to be posted on the website. Fees to advertise on the website are waived for those who pay to have CEs approved. Fees as voted and approved by BOD: \$30 for single continuing education activity for 1-5 credits; \$60 for single CE activity for 6-10 credits; \$80 for single CE activity for 11 or more credits; \$20 additional charge for extension of a continuing education activity approval or for each repeat of the same activity with a 1-yr period; \$10 per session for journal clubs and study groups; \$20 late fee for requests after the 4-wk deadline (no exemptions for discounts).

New Officer Installation:

Brent Fountain installed the new officers for 2009-2010. Kathy Yadrick: chair-Nominating Committee; Laurel Lambert: chair-COER; Emmy Parks: chair-elect COER; Kim Barczack: chair-CPI; Veronica Martin: chair-elect CPI; Carolyn Bailey: Delegate; Heather Crawford: Treasurer; Dianne Tidwell: Secretary; Pam Roberts: President-Elect; Gina Wack: President.

Brent Fountain then recognized the outgoing Board members and acknowledged their efforts on behalf of the association.

Meeting Dates for 2009-2010:

July 31: In-person meeting, 10 a.m. – 2 p.m.: to update policy and procedures manual, attendees should try to update her/his section of the manual as much as possible prior to the meeting. Please bring laptop computers and jump drives.

September 18: Conference call, 10 a.m.-12 p.m.

November 13: In-person meeting in Jackson, 10 a.m.-2 p.m.

January 29: Conference call, 10 a.m.-12 p.m.

April in conjunction with annual conference: TBA

May 21: In-person, 10 a.m. – 2 p.m.: new officer installation/training

Meeting adjourned at 1:30 p.m.

Submitted by: Carol Connell, Secretary